

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS
MINUTES OF THE JUNE 24, 2026 WORK SESSION**

The work session of the Board of Fire Commissioners of the Orchard Park Fire District was held on June 24, 2026 at 6:30 PM in the board room of the District Offices, 4222 S. Taylor Road.

Those Present:

Chairman:	Frank Wierzbowski	Dist. Chief:	Jay Knavel
Commissioner:	William Hanrahan	Treasurer:	Nick Enser
Commissioner:	Robert Benning	Secretary:	Roberta Buczkowski
Commissioner:	Edmund Jensen Jr.	Insurance:	Dave Stromecki
Commissioner	Mark Szczepanik	Administrator:	Monica Thielemann
		EMS:	Eric Knavel
		EMS:	Tom Barsi
		EMS:	Jon Gill

Mickey McIntyre from State Insurance Fund (Via phone) Discussion regarding the resources available online at no cost to the District to bring the District into compliance with Code Rule 59.
Discussion followed.

Approval of previous work session minutes

Motion made by Commissioner Benning, seconded by Commissioner Hanrahan to approve the May 27th work session minutes. All in favor; motion carried.

Insurance

Dave: LOSAP reports submitted

Facilities

Bob: Have received a quote for to replace the ceiling tiles in the truck bay and ambulance bay at Hillcrest. Quote is \$18,000.00.

HVAC repairs at Central have begun

In the process of re-keying the doors at Hillcrest

Question as to whether all the buildings should be on a battery backup for the fob system.

Discussion followed.

Elevator problems at Hillcrest again.

Operations

Jay: Motion is needed for these 2 firefighters to move from "On Call" to "Duty Shift". They are Jason Stuhr and Grace Quanglianna. Motion made by Commissioner Benning,

Seconded by Commissioner Szczepanik regarding same. All in favor; motion carried

I am at smoke/ fire training with other officers from the District.

New Op10 is in just waiting on some equipment

Old Op10 going to Eric

Eric old truck going to D5 for Duty shift.

2 Drivers suspended

Jon McNatty- Accusations of misconduct

Paul Held w7 accident

Working on scheduling H7 for early August

TIC Quote- \$95,708.17

New Turnout gear invoice just arrived and will be in PO for next month.

May calls are in and reports are complete except a bunch of fire calls that chiefs are wrapping up.

Florian- I have a plan moving forward in a different direction. I'll explain at the meeting.

Operations

Eric: Wednesday, July 1st meeting with WREMS

Monthly reports read.

EMS had 86.3% of total calls

EMS will be following all the assigned courses from the Fire District and will add anything that the EMS Division needs additionally through Target Solutions

Discussion followed

Administrative

Monica: Nothing to report

Finance

Nick: Budget time is approaching

Dispatch

Mark: District is to pay \$100,000.00 for EMD for the police dispatch

Discussion followed

IT

Greg: Hillcrest had another outage of the KeyFob system during the power outage on Ellicott Road. Battery backup for all network equipment and AT&T FirstNet

Internet backup to be installed at all stations should prevent the equipment from restarting and losing the network connection in the time it takes for the Generator to start up.

General Commissioner Discussion

- **Frank** Nothing to report
- **Ed** Email sent out regarding unfinished lawn maintenance
- **Bob** Nothing to report
- **Mark** Question as to whether W1 committee is formed. Per District Chief, yes, W2 cab will be here July 1st
- **Bill** Have been working on the Windom Station renovation for three (3) years. Looked at the Kettles property for sale across the street. Four (4) acres. Committee To be formed to negotiate for the property.

There being no further business the Work Session ended at 7:40 PM

Respectfully submitted

Roberta Buczkowski, Secretary

